

# City Council Meeting Minutes

A Regular City Council Meeting of the City of Horseshoe Bay was held Tuesday, June 16, 2020, beginning at 3:00 PM in the City Hall, 1 Community Drive, Horseshoe Bay, Llano County, Texas.

## 1. **Call the Meeting to Order and Establish a Quorum**

### Mayor and City Council Members

Mayor Cynthia Clinesmith  
Mayor Pro Tem Jerry Gray  
Council Member Kent Graham  
Council Member Frank Hosea  
Council Member Randy Rives  
Council Member Elaine Waddill

Mayor Cynthia Clinesmith called the meeting to order at 3:00pm. All present.

2. **Invocation** - Senior Pastor Rev. Dr. Malcolm McQueen, Church at Horseshoe Bay, gave the invocation.
3. **Pledges to the Flags** - Mayor Clinesmith led the pledges of allegiance to the United States flag and the Texas flag.
4. **Announcements and Staff Recognition**
  - A. Ben Miller - 10 Year Service Award – Fire Chief Brent Batla presented Ben with his award and thanked him for his service.
  - B. Ben Bales - 5 Year Service Award – Utilities Director Jeff Koska presented Ben with his award and thanked him for his service.
  - C. Rick Williams - 5 Year Service Award - Utilities Director Koska presented Rick with his award and thanked him for his service.
  - D. Hill Country 100 Club Award: Police - 2019 Meritorious Service Award – Police Chief Rocky Wardlow recognized Lieutenant Cole Reasor and thanked him for his service.
  - E. Hill Country 100 Club Award: Police - 2019 Officer of the Year – Police Chief Wardlow recognized Investigator Don Johnson and thanked him for his service.
  - F. Hill Country 100 Club Award: Fire - 2019 Firefighter of the Year – Fire Chief Batla recognized Engineer Thad Martin and thanked him for his service.
  - G. Police Chief's Citation for Professional Accomplishment – Police Chief Wardlow recognized Lieutenant Cole Reasor and thanked him for his service.
  - H. Recognition of Baylor, Scott, and White for Excellent Health Care Service During COVID-19 – This was postponed to the July 21<sup>st</sup> City Council meeting.
5. **Public Comment** – No one spoke.
6. **Presentations**
  - A. Presentation by Patty Gillean, of Gillean and Associates Realty, Regarding Real Estate in Horseshoe Bay – Patty Gillean provided information and statistics regarding real estate in Horseshoe Bay.
  - B. Emergency Management Coordinator Fire Chief Batla COVID-19 Update – Fire Chief Batla provided an update on the COVID-19 situation in Horseshoe Bay.
7. **Business**
  - A. City of Horseshoe Bay's 4th of July Celebration – Mayor Clinesmith provided an update on the status of 4<sup>th</sup> of July celebrations in Horseshoe Bay. The HSB POA will release a celebratory video. The HSB Resort will still be holding the fireworks presentation along with

other events. Visit the websites for these organizations for more information. No action taken.

- B. Postal Service Update – Mayor Clinesmith stated the postal service is not a responsibility of the City, but City representatives have been meeting with the US Post Office staff to try and assist in the resolution of issues in Horseshoe Bay. No action taken.
- C. Fiscal Year 2021 Budget Pre-Planning – Mayor Clinesmith stated the City is in the process of developing the draft budget for FY 2021 which will be discussed at the July 20<sup>th</sup> Council Budget Workshop. No action taken.
- D. Parks Advisory Committee and Broadband Advisory Committee Charters – City Secretary Kerri Craig and Council Member Elaine Waddill provided the two charters for consideration, which are on file. Council Member Graham motioned to approve both charters as presented. Council Member Rives seconded. VOTE: 5-0 in favor, motion passed.

Mayor Clinesmith asked Council how they would like the HSB Nature Park group to present their plans to City Council. Council Member Hosea asked if the Long Range Planning Advisory Committee will be making a presentation to Council, including information about parks. Mayor Clinesmith said they could present the survey results but their final report won't be ready until later in the year because they intend to still have some town meetings. Mayor Clinesmith stated that the first review of the results shows a skewed group responding. Approximately 50% of the respondents were not members of the resort, so their responses included requests for the City to build tennis courts and swimming pools, etc. because those are amenities to which they don't have access. They all wanted parks. The committee will need to consider what percentage of the population they represent when making decisions. Council Member Hosea stated the city needs to be sure the community wants parks before committing financial resources and he would like to see the survey data. Council Member Rives stated the HSB Park group should provide more information regarding their plans, what they will be providing, and what their expectations are from the City. Council Member Graham stated he would like to see that information from the HSB Park group prior to the budget workshop, so it can be discussed at the workshop after they make a presentation.

- E. Ordinance 2020-16: Amending Chapter 3 Building Regulations, Article 3.03 Building Permits, Section 3.03.009(A) Temporary Certificate of Occupancy and Final Certificate of Occupancy and Adding New Subsection 3.03.009(B), Providing Clarification Regarding the Requirements and Purpose of a Temporary Certificate of Occupancy; Providing for Findings of Fact; Severability; Repealer; Effective Date; and Proper Notice and Meeting – Development Services Director Eric Winter provided a report, which is on file. Council Member Graham motioned to approve Ordinance 2020-16. Council Member Hosea seconded. VOTE: 5-0 in favor, motion passed.
- F. Ordinance 2020-15: Amending Chapter 3 Building Regulations, Article 3.02 Building Code, Section 3.02.022 The International Pool and Spa Code Adding the Requirements for a Temporary Fence and that the Permanent Fence Must Be Installed Immediately After the Temporary Fence is Removed; Providing for Findings of Fact; Severability; Repealer; Effective Date; and Proper Notice and Meeting - Development Services Director Winter provided a report, which is on file. Council Member Hosea motioned to approve Ordinance 2020-16. Mayor Pro Tem Gray seconded. VOTE: 5-0 in favor, motion passed.

## **8. Consent Agenda**

- A. Approval of Regular Meeting Minutes, May 19, 2020
- B. Approval of Water and Wastewater Service Agreement with The Parks at Horseshoe Bay Development

- C. Approval of Ordinance 2020-17: Amending Chapter 3 Building Regulations, Article 3.02 Building Code, Section 3.02.002 Purpose, Section 3.02.003 Scope, Section 3.02.005 Definitions, Section 3.02.014(b) Residential Building Code, Section 3.02.015(b) Commercial Building Code, Section 3.02.016(b) Electric Code, Section 3.02.017(b) Plumbing Code, Section 3.02.018(b) Mechanical Code, Section 3.02.021 Fuel Gas Code; Article 3.03 Building Permits, Section 3.03.002 Purpose, Section 3.03.003 Application, Section 3.03.006 Definitions, and Section 3.03.010(a)(12)(A) Demolition Permits; Bringing these Sections Regarding Issuance of Building Permits and Demolition Permits, and Doing Inspections in the Extraterritorial Jurisdiction (ETJ) into Conformance with State Law; and Providing for Findings of Fact; Severability; Repealer; Effective Date; and Proper Notice and Meeting
- D. Approval of Ordinance 2020-14: Amending Chapter 8 Offenses and Nuisances, Article 8.09 Tree Trimming Protection, Section 8.09.004(b) Violations, Penalty and Enforcement Eliminating A Specific Exemption for Resorts and Golf Courses; and Providing for Findings of Fact; Severability; Repealer; Effective Date; and Proper Notice and Meeting
- E. Approval of the Public Funds for Public Purposes Subcommittee's Recommendation of Approval of a Request for Funding from the Horseshoe Bay Property Owner's Association

Mayor Clinesmith stated that Mayor Pro Tem Gray would like to remove item B, and Council Member Hosea would like to remove item C, from the consent agenda for individual consideration.

Council Member Graham motioned to approve consent items A, D, and E. Mayor Pro Tem Gray seconded. VOTE: 5-0 in favor, motion passed.

Mayor Pro Tem Gray stated his questions regarding consent item B were answered prior to the meeting. Mayor Pro Tem Gray motioned to approve consent agenda item B. Council Member Rives seconded. VOTE: 5-0 in favor, motion passed.

Council Member Hosea stated he would like the statement “It shall also be unlawful to build within the city contrary to a permit that has been issued” changed in every instance to “It shall be unlawful to begin construction of any residential or commercial improvements until a permit has been issued by the city and all such construction shall be in accordance with the requirements of the permit.” Council Member Waddill motioned to approve item C with the amendment proposed by Council Member Hosea. Council Member Rives seconded. VOTE: 5-0 in favor, motion passed.

## **9. Monthly Statistical Departmental Reports**

- A. City Manager
- B. Finance Department
- C. Utilities Department
- D. Development Services
- E. Fire Department
- F. Police Department

- 10. **Adjourn** - Mayor Pro Tem Gray motioned to adjourn the meeting. Council Member Waddill seconded. VOTE: 5-0 in favor, motion passed. Meeting adjourned at 4:29pm.